



**PRIVATE EVENT RENTAL AGREEMENT
(RESIDENT ONLY)**

**Rentals are on a first come, first serve basis.
The date is not reserved until a completed rental agreement has
been submitted along with the rental fee and security deposit.**

Today's Date: _____
Name: _____
Address: _____
Home Phone: _____ Alternate Phone: _____
Email Address: _____
Date Reserved: _____ Time Reserved: _____ (6 HOURS MAX from Start to Finish)
Type of Event: _____ Number of Guests: _____

General Guidelines

Any group of 6 or more will be deemed as a private party and must complete a rental agreement and adhere to the following guidelines: Reservations are required. No person under the age of 25 may reserve this facility. Only homeowners residing at Lucaya Lake Club may rent the facilities. **All rentals must end by 11:00 PM.**

(Make checks payable to: Lucaya Lake Club HOA)

CLUBHOUSE, REAR PATIO & GREEN AREA RENTAL FEES

Clubhouse \$320 Rental Fee - Security Deposit: \$320 includes outdoor patio area directly connected to Clubhouse
(Maximum 80)

Clubhouse/Outdoor Green Area *Combination* Rental Fee \$345 - Security: \$345 **(Maximum 100)**

VERANDA includes use of pool area but NOT exclusive use of pool (Maximum of 40 people)

Pool Veranda Rental Fee \$150 – Security \$250 (Maximum 40)

Additional Hourly Fee: \$50.00/hour

Deposit: Amount: \$_____ Date Received: _____ Check #: _____ Date Returned: _____

Rental Fee: Amount: \$_____ Date Received: _____ Check #: _____

Please read and initial each line.

- Renting the space of the Gathering Areas for profit-making motives is prohibited. _____
- **Any person responsible for the reservation of the Gathering Areas must be present at the function during the entire period of the reservation.** _____
- Your reserved rental time **includes your set up and clean up times.** _____
- Please **DO NOT COME EARLIER THAN TIME SPECIFIED.** _____

- The facility shall be left in the same condition it was found prior to the event. _____
- All debris shall be swept from the floor and all trash shall be taken to the dumpster. _____
- **Renter must supply all kitchen products.** This includes: plates, napkins, cups, paper towels, etc. _____
- No glitter, confetti, rice, birdseed or potpourri is allowed in any Lucaya Lake facility. _____
- Lucaya Lake does not provide any additional tables and chairs to be used at your event. _____
- Furniture may be moved or rearranged appropriately but must be returned to its original placement. _____
- All lights and electronics must be turned off. _____
- Tacks, adhesive putty, scotch tape or any other wall damaging material will not be permitted for use for decorating purposes. You may use blue painter's tape for wall hangings and decorations. _____
- Inflatable items such as bouncy houses are only allowed in the OUTDOOR OPEN AREA. _____
- **IF ALCOHOL IS SERVED, A LICENSED, INSURED VENDOR MUST BE OBTAINED AT THE RENTER'S EXPENSE. PROOF OF SUCH MUST BE PRESENTED TO MANAGEMENT PRIOR TO THE EVENT. *Lucaya Lake Club HOA* MUST BE LISTED AS AN ADDITIONAL INSURED ON THE CERTIFICATE OF LIABILITY INSURANCE THAT IS PROVIDED TO THE MANAGEMENT COMPANY. IT IS THE UNDERSIGNED'S RESPONSIBILITY FOR ANY AND ALL ACTIONS OF THE GUESTS AND INVITEES.**

X _____
Signature (First and Last Name)

Print First and Last Name

- **ALL GUESTS AND MINORS MUST BE SUPERVISED AT ALL TIMES.** _____
- All sounds emanating from the Gathering Areas shall be maintained at such volume as to not become a nuisance or unreasonable annoyance to owners near the facility. _____ Music is not allowed in outdoor spaces. _____
- I agree to give notice of cancellation at least **1 week** in advance or my Security Deposit will be forfeited. _____
- The Private Event Room Rental Fee and Deposit is due at the time of reservation. _____
- Within 48 hours of the end of the event, I must check-out with a staff member to receive my Security Deposit back if present including the completion of the event check list. If staff member is not present, then deposit will be returned as soon as possible as long as no damage has been found. _____
- **NO GLASS IS ALLOWED IN OR AROUND THE POOL AREA.** _____
- Renter must assign a person to let party guests into the gathering Areas for the party. _____ The pool gate is NOT to be held open for any reason. _____
- Candles are allowed only for the use of Birthday Cakes. No other candles are allowed. _____
- I understand that I am responsible for any damage to the property, or change in the condition of the facility, including restrooms, that may have been caused by my guests or event.
- **I understand that the rental does not include USE OF THE FULL FACILITY only the direct area that was rented.**
- **IN CASE OF EMERGENCY, CALL 911.** Then, notify the Clubhouse Manager and HOA. _____
- I understand failure to uphold any portion of this agreement may result in forfeit of all or part of my Security Deposit. I also understand that I am responsible for any costs incurred in excess of the deposit amount. Furthermore, I understand I may lose all community privileges, if the above regulations are not followed. _____
- Each organization, group or individual reserving the use of Lucaya Lake Club HOA (the "HOA") facilities agrees to indemnify and hold harmless the HOA and its amenity management firm, and the

respective officers, agents and employees of each, from any and all liability, claims, actions, suits or demands by any person, corporation or other entity, for injuries, death or property damage of any nature, arising out of or in connection with, the use of the HOA lands, premises and/or facilities, including litigation or any appellate proceeding with respect thereto. The HOA and its agents, employees and officers shall not be liable for, and the user hereby releases all claims for, injury or damage to, or loss of, personal property or the person, sustained by the user or any person claiming through the user resulting from any fire, accident, occurrence, theft or condition in or upon the HOA lands, premises and/or facilities. The undersigned hereby acknowledges that they will abide by all applicable policies, rules and regulations pertaining to the use of the facility.

- **ATTORNEY'S FEES.** In the event an action is instituted to construe, interpret or enforce any of the provisions of this Agreement, or to declare the rights of a party hereunder or the successor or assignee of a party hereunder, the party prevailing in such action shall be entitled to recover from the other party thereto, as part of the judgment, reasonable attorney fees and paralegal assistant fees and costs, whether incurred before, during, or at trial, on appeal, or in any mediation, arbitration or administrative proceeding.

I HAVE FULLY READ AND UNDERSTOOD ALL OF THE ABOVE RULES AND REGULATIONS CONCERNING MY FACILITY RENTAL AT LUCAYA LAKE. ANY VIOLATIONS OF THE RULES OF THIS AGREEMENT OR THE FACILITY RENTED WILL CAUSE THE UNDERSIGNED TO LOSE ALL OR A PORTION OF THEIR SECURITY DEPOSIT MONIES.

If any portion of the Security Deposit is deducted, a letter of explanation concerning the withholding of any funds shall be forwarded to me within fourteen (14) days.

All checks returned for any reason will result in additional fee of \$30.00 per check returned.

Renter's Signature

Lucaya Lakes Club Representative

Date: _____

Title: _____ Date _____